

**BOROUGH OF LAKEHURST  
WORK SESSION/REGULAR MEETING  
APRIL 16, 2020**

MEETING OPENED AT 7:30 PM BY MAYOR HARRY ROBBINS.

MOMENT OF SILENCE FOR THOSE LIVES AFFECTED BY THE CORNOVIRUS.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK CAPASSO:

“IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS PUBLISHED IN THE ASBURY PARK PRESS AND POSTED ON THE BOROUGH WEBSITE, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE SIXTEENTH DAY OF APRIL, 2020, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING VIA MICROSOFT TEAM MEETING AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED.”

ROLL CALL:

COUNCILMAN DAVIS: PRESENT                      COUNCILMAN LOWE: PRESENT  
COUNCILMAN DiMEO: PRESENT                      COUNCILMAN McCARTHY: PRESENT  
COUNCILWOMAN HODGES: PRESENT                      COUNCILMAN OGLESBY: PRESENT  
MAYOR HARRY ROBBINS: PRESENT

WORK SESSION:

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Capasso reviewed the regular meeting agenda.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:33 pm

Dona Sinton, 501 Rose Street, questioned payment to Planet Technology listed on the bills list being paid under the Storm Recovery Reserve.

Municipal Clerk Capasso responded Planet Technology is to provide installation and support for Office 365 adding this will allow the Borough of Lakehurst to hold council

meetings virtual with the “stay-at-home” order. Mrs. Capasso stated the company will also update the borough’s email accounts from Gmail base to government base. Mrs. Sinton questioned the Person-to-Person transfer for the ABC license.

Mayor Robbins responded a Person-to-Person transfer does exactly that adding the Circle Landmark is selling the license to the new owner, RT 70, LLC.

Council President Oglesby stated that liquor licenses are site specific.

Time closed: 7:36 pm

Councilman DiMeo reported he sent an email out to each council member in regard to the Office 365 switch over and the email migration. Mr. DiMeo stated the borough will now have control over their own domain adding the council will no longer be using their Gmail account but their Lakehurst-nj.gov account. Mr. DiMeo also stated he can help set the account up if anyone should need help.

Discussion continued on the email migration.

Borough Attorney Ian Goldman reminded the mayor and council to use their email for business only.

Mayor Robbins further reminded everyone not to delete any emails.

Council President Oglesby thanked Councilman DiMeo for his efforts of the Office 365 switch over and the email migration.

Mr. Oglesby discussed spigot meters being read on April 1<sup>st</sup>.

Mayor Robbins stated 1<sup>st</sup> quarter water/sewer ends March 31<sup>st</sup> therefore public works read the meters on April 1<sup>st</sup>.

Mr. Oglesby stated he will discuss contract negotiations during executive session.

Councilman Lowe asked if the borough engineer met with Public Works Director, Dave Winton, with regard to the ESC building.

Mayor Robbins responded he spoke with the engineer and added the engineer will be calling Mr. Winton to coordinate a date to meet next week.

Councilman Davis reported the VFW has given him 100 names to add to the Memorial Walk at Lake Horicon adding with current situation they might not get added till Veteran’s Day.

Mr. Davis also reported the Car Show that is held on 4<sup>th</sup> of July has been cancelled. Mr. Davis stated the Lakehurst Historical Society is having difficulties reaching vendors and



ORDINANCES NOT ON CONSENT AGENDA:

Motion by: Robert McCarthy

Seconded by: Brian DiMeo

To approve on second reading and open the public hearing of Ordinance #2020-02 entitled: "ORDINANCE OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ACQUISITION OF PORTABLE RESTROOMS AT LAKE HORICON AND TO APPROPRIATE THE SUM OF \$44,400.00 TO PAY THE COST THEREOF, FULLY FUNDED BY A RESERVE IN THE GENERAL CAPITAL FUND AND A GRANT" Roll call vote held. All votes affirmative.

Time opened: 7:51 pm

NO PUBLIC COMMENT

Time closed: 7:51 pm

Motion by: Gary Lowe

Seconded by: Steven Oglesby

To adopt Ordinance #2020-02. Roll call vote held. All votes affirmative.

COMMITTEE/COUNCIL REPORTS:

Council President Oglesby reported the Lakehurst Police Association contacted the Finance Committee in regard to the Class I and Class II Officers not receiving their annual raise. Mr. Oglesby further reported the municipal clerk stated the non-contractual employees did not get their raise because the AFSCME contract has not been ratified and annual raises are based on that contract's percentages.

Mayor Robbins asked if that was explained to the Lakehurst Police Association.

Councilman McCarthy responded he will reach out to Chief Kline tomorrow.

Councilman Lowe reported he emailed the information regarding the Employees Assistance Program to the mayor and council. Mr. Lowe asked for everyone to look the information over and added if they have questions, they can ask Chief Kline at the next council meeting.

Mr. McCarthy reported the Board of Education's April 21<sup>st</sup> meeting is cancelled and has been rescheduled for April 28<sup>th</sup> at 6:30 followed by their budget adoption meeting. Mr. McCarthy further reported the Board of Education meeting is being live streamed adding the information is on their website.

Mr. McCarthy gave kudos to all the emergency services adding they are doing a wonderful job under the present situation. Mr. McCarthy reported the E-ticket printers have been installed in all the police vehicles but due to Covid-19 the representative has not been able come out to get the program implemented. Mr. McCarthy also reported he spoke to the First Aid Captain and stated the first aid is short-handed at this time but is still able to get the job done.

Mr. McCarthy stated on April 24<sup>th</sup> Lakehurst Police will be sponsoring, along with the local pizzeria's, pizza deliveries to families in need during Covid-19. Mr. McCarthy also stated the information is on the Police Department's Facebook page.

#### MAYOR COMMENTS:

Mayor Robbins reported municipal court has been cancelled since the start of COVID-19 adding there is going to be "one heck" of a back log in the court rooms.

Mayor Robbins mirrored Councilman McCarthy giving "kudos" to the First Aid Squad, Fire Department, Police Department, the employees at Borough Hall, and the Public Works Department who is out there with the public every day.

#### COMMENTS FROM PUBLIC:

Time opened: 7:59 pm

Dona Sinton, 501 Rose Street, asked if the water/sewer bills have been mailed out.

Municipal Clerk Capasso responded the bills will be mailed out next week.

Mrs. Sinton asked if the spigot meter was not out to be read, does she have to wait till July for it to be read.

Mrs. Capasso responded she can call Renee James, utility clerk, on Monday and added Mrs. James can see if the usage is over the minimum; if so, the spigot meter will be applied.

Mrs. Sinton questioned if the 4<sup>th</sup> of July fireworks will go on this year.

Mayor Robbins responded as of now, the fireworks and the parade will still go on.

Mrs. Sinton asked if the contract has been signed and the fireworks are cancelled, can the fireworks be displayed on another holiday.

Council Present Oglesby responded next year is the borough's 100<sup>th</sup> anniversary, if the fireworks are cancelled this year then the borough will have "double" the fireworks next year.

Mrs. Sinton asked has there been a call for National Night out.

Mayor Robbins responded that is not the borough's call

Mrs. Sinton questioned the construction work on Poplar Street adding the curbs were already done and now they are being redone.

Councilman Lowe responded the curbs looked like they were ADA compliant, but they were not adding the curb was too high for a wheelchair to go down.

Mrs. Sinton asked about closed session.

Mayor Robbins stated no action will be taken after closed session.

Time closed: 8:06 pm

CLOSED SESSION:

Municipal Clerk Capasso reads resolution to go into closed session:

### **RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and**

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

#### **PERSONNEL MATTERS CONTRACT NEGOTIATIONS**

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: James Davis

Seconded by: Robert McCarthy

To approve resolution to go into closed session. Roll call vote held. All votes affirmative.

